## **Customer Accounts**

An account has to be created in the Vendor Licensing System before a customer can purchase any licenses, stamps and permits. Once an account is created the system will generate a customer ID number (CIN) that will include the customer's DOB followed by a dash and three random letters. You can use the CIN to search for a customer or you may search for them by their name and the last four digits of their SSN.

The system will automatically display the license fees based on age, residency & military status. Therefore you will see different prices listed for customers who are residents/non-residents, under 17 yrs., 17-64 yrs., 65-69 yrs., 70 yrs. & over and customers who are on active duty or veterans.

**Resident** - **03111962-JQV** A customer is considered a resident if they have lived in NM for 90 days. If the customer's residency has to be updated select *Edit Customer* and you will be able to click on *Yes* or *No* to the NM Resident option. You may enter the customer's DOB for the *Residency Date* if the customer has always lived in NM. You may also enter the date their NM driver's license was issued. The address field is editable so you will update the address and then click to submit and close. **Note:** This function is temporarily disabled during the Big Game Draw.

**Non-Resident - 01191983-VWZ** A customer is a nonresident if they live out of state. If the customer does not live in the USA a generic SSN such as 0000 can be used to create an account. When a foreign address is entered the state field is left blank and the province/country, city, and zip code fields are completed.

**Youth** - **01042005-OTX** A youth is a customer who is under 17 years of age and they must have completed a hunter education course or mentor youth program. Completion of a HE course enables a youth to purchase any big game license. Completion of a MY program enables the youth to purchase licenses only for deer, javelina a small game. The HE# is editable in case you need to update the customer's account. The customer must contact DGF/ABQ (Hunter Ed) if MY# needs to be updated.

**Over 70 - 11121948-NUV** A customer who is 70 yrs. and older are eligible for a free fishing license. Both stamps and second rod validation are included. However, the customer must purchase stamps if purchasing a game hunting license and or any big game/turkey license. You may remove the Vendor Fee.

**Active Duty/Veteran - 04281982-DKV** A customer who is a NM resident and on active duty or a veteran receives a 50% discount on all licenses. If the discount is not claimed or a message does not populate you must contact DGF to update.

**100% Disabled Veteran** - **01041983-EFQ** A customer who is a NM resident and who possesses a green, debit-size DAV card receives a free lifetime game hunting & fishing license. Both habitat stamps are included. However, the customer must purchase additional stamps in conjunction with any big game or turkey license. The cardholder is also eligible to obtain a free deer license.

**Less Than 100% Disabled Veteran** – A customer who is a NM resident and does not meet the 100% disabled requirement is eligible for a \$10.00 game hunting & fishing license and must purchase both habitat stamps (where applicable).